

# ***Boyne Falls Public School***

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## ***Regular Meeting of the Board of Education***

July 21, 2025 – 6:30 p.m. in the Board Conference Room



### **Minutes**

#### **I. Call to Order**

The meeting was called to order by Carson, at 6:30 p.m. in the board conference room.

#### **II. Roll Call**

Members Present: Carson, Brunmeier, Haug, Loper, Powers, Pickering

Members Absent: 1 Vacancy

Others Present: 3

#### **III. Pledge of Allegiance**

#### **IV. Approval of Agenda**

Motion by Haug, support by Pickering, to approve the agenda as printed.

Motion Carried 6 to 0.

#### **V. Board of Education Business**

- a. Motion by Haug, support by Brunmeier, that the Board of Education appoint Jessica Mulvaney to the vacant seat on the Board of Education.

Motion Carried 6 to 0.

- b. Swear in new Board of Education members

- Jessica Mulvaney sworn in by Notary Lori Herman.

- c. Election of vice president

- Karena Haug nominated Laura Brunmeier as Vice President.
  - Gene Pickering is also interested in the vice president position.
  - Further discussion had regarding treasurer and secretary positions.
- Laura Brunmeier nominated Karena Haug as treasurer.
- Laura Brunmeier nominated Gene Pickering as secretary.

- d. Other

#### **VI. Board/Office Compensation**

Motion by Pickering, support by Brunmeier, to maintain current rate of \$25.00 per meeting and \$75.00 per year for officers.

Motion Carried 7 to 0.

**VII. Set Meeting Dates, Times, and Location for 2025-2026**

Motion by Pickering, support by Powers, to accept the attached list of board meeting dates and times.

Motion Carried 7 to 0.

**VIII. Name Depository for Accounts**

Motion by Brunmeier, support by Haug, to accept the list of depositories:

<u>Account</u>	<u>Bank</u>	<u>Required Signatures</u>
General Fund Checking and Savings	Huntington Bank	
	Michigan Liquid Asset Fund	
	Huntington Securities	
Hot Lunch Account	Huntington Bank	
	Huntington Securities	
Activity Checking	Huntington Bank	
	Huntington Securities	
Capital Projects Fund	Huntington Bank	
	Huntington Securities	
Sinking Fund	Huntington Bank	
	Huntington Securities	
Payroll Direct Deposit	Huntington Bank	
Purchasing Cards	BMO	

Motion Carried 7 to 0.

**IX. Name Institutions Approved for Investment of District Monies**

Motion by Haug, support by Pickering, to approve the list of investment institutions.

- Huntington Bank
- Michigan Liquid Asset Fund (PFM)
- Huntington Securities

Motion Carried 7 to 0.

**X. Signature for Accounts and Check Signature Bar**

Motion by Brunmeier, support by Loper, to accept the President and Treasurer signatures of our depository accounts.

Motion Carried 7 to 0.

**XI. Name Attorneys**

Motion by Haug, support by Powers, to identify Thrun Law Firm as school attorneys for the 2025-2026 school year.

Motion Carried 7 to 0.

## **XII. Approve Organizational Memberships**

Motion by Haug, support by Loper, to approve MASA, MASB, MSBO, and MEMSPA (Michigan Elementary and Middle School Principal Association) or MASSP (Michigan Association of Secondary School Principals) as organizational memberships.

Motion Carried 7 to 0.

## **XIII. Approval of Minutes**

- a. Motion by Pickering, support by Powers, to approve the Special Truth In Budget meeting of June 23, 2025 as printed.

Motion Carried 7 to 0.

- b. Motion by Haug, support by Loper, to approve the regular board meeting on June 23, 2025 as printed.

Motion Carried 7 to 0.

## **XIV. Payment of Bills**

Motion by Brunmeier, support Pickering, to approve the payment of the following bills:

- |                     |              |
|---------------------|--------------|
| • General Fund      | \$ 44,260.88 |
| • Food Service Fund | \$ 19,381.49 |
| • Special Revenue   | \$ 9,867.63  |
| • Sinking Fund      | \$ 975.00    |

Motion Carried 7 to 0.

## **XV. Discussion Items**

## **XVI. Committee Reports**

- a. Executive
- b. Policy
- c. Building/Grounds/Transportation

## **XVII. Student Success Advisor Report**

- a. Update
- Approximately 22 students per day for our summer enrichment program.
    - Staff is happy with the progress so far.
    - Field trip this week to the fish hatchery.
  - Meet Up and Eat Up is going strong.
    - 30 average for breakfast.
    - 60 average for Lunch.
  - August 21 is our back to school open house picnic from 4 p.m. to 5:30 p.m. and would love the Board of Education members to help.

## **XVIII. Principal's Report**

### **a. Update**

- Submitted compliance plan for title audit. Will be in place by spring 2026.
- Applied for 35m Grant, decided to go with Collaborative Classroom Curriculum.
- Polish festival is right around the corner.
  - Cross Country is taking over the 5K run.
  - LEO kitchen in the tent.
  - Boyne Falls Public School float in the parade.
  - NJHS students will help at kid's day.
  - Nathan Bates will be catering clean up on Monday.
- Read resignation letter of Janelle Vilitski.

## **XIX. Superintendent's Report**

### **a. Updates**

### **b. Legislative Update**

- Budget was main topic.

### **c. Other**

## **XX. Recognition of Audience**

The board will recognize anyone wishing to address them. They do reserve the right to limit the time devoted to a specific topic and ask that arrangements be made in the superintendent's office in advance to be placed on the agenda.

- Megan Pickering and Lilli Fenske gave a lively presentation of their senior trip to Hawaii.

## **XXI. Action Items**

- a. Motion by Brunmeier, support by Loper, that the Board of Education accept the resignation of Janelle Vilitski as elementary special education teacher.  
Motion Carried 7 to 0.
- b. Motion by Pickering, support by Powers, that Laura Brunmeier is named vice president of the Board of Education.  
Motion Carried 7 to 0.
- c. Motion by Brunmeier, support by Loper, that Karena Haug is named treasurer of the Board of Education.  
Motion Carried 7 to 0.
- d. Motion by Haug, support by Powers, that Gene Pickering is named secretary of the Board of Education.  
Motion Carried 7 to 0.

## **XXII. Adjournment**

Motion by Pickering, support by Powers, to adjourn.

Motion Carried 7 to 0.

Time adjourned: 7:06 p.m.

Respectfully submitted,

Lori Herman, Recording Secretary