



Job Posting

May 5, 2025

Class of 2029 Class Advisor (Current 8th Grade Class)

Boyne Falls School has an opening for an advisor for the Class of 2029 for the 2025-2026 school year.

Persons interested must be able to demonstrate or show evidence of quality experiences with adolescent aged students. The successful candidate must exhibit strong organizational skills and the ability to communicate effectively with the various populations they will be working with.

Performance Responsibilities:

- Encourage students to appreciate and value their classmates, school, and community.
- Encourage activities in support of school and community.
- Promote and monitor these goals to keep the class on task.
- Hold meetings to discuss ideas for the Class of 2029 and to plan future meetings and events.
- Work with the Class of 2029 to develop a budget for all activities and events and maintain an accurate budget.
- Help the Class of 2029 plan fundraisers, school events, and any other activities.
- Supervise the class activities (i.e. fundraisers for, mainly, the Senior Class trip, etc).
- Recruit parent volunteers to participate with the Class of 2029.
- Submit all information regarding fundraising activities for prior approval.
- Submit all proposed calendar dates to the master calendar.

Please direct questions to Amanda Loper at 231-549-2211 or e-mail at aloper@boynefalls.org

Persons who are interested in this position should submit letters of interest to include pertinent qualifications and/or experience with children on or before **May 19, 2025 or until filled** to aloper@boynefalls.org.

Amanda Loper, Principal
Boyne Falls Public School
P.O. Box 356
Boyne Falls, MI 49713

Notice of Nondiscrimination: Boyne Falls Public School does not discriminate on the basis of basis of religion, race, color, national origin, sex, disability or age in its programs, activities or employment. In addition, it is the policy of this District to provide an equal opportunity for all students, regardless of gender, religion, race, color, national origin or ancestry, age, disability, marital status, place of residence within the boundaries of the District, or social or economic status, and/or any other legally protected characteristic, to learn through the curriculum offered in this District.

Inquires related to discrimination on the basis of disability should be directed to Section 504 Coordinator: P.O. Box 356, Boyne Falls, MI 49713, or by calling 231-549-2211. Direct all other inquires related to discrimination to: Superintendent, P.O. Box 356, Boyne Falls, MI 49713, 231-549-2211.